



LISTENING & WRITING

Date : 24/03/2022 to 25/03/2022

Time : 3pm to 5 pm

**Place : Computer Laboratory,
Second Floor, Prachya Vidya Samkaye,
University of Patanjali,
Haridwar, Uttarakhand**

***There would be a two hour session of practice of
Listening skills & Writing in English for
Under graduate Programme.***





LISTENING & WRITING

24.03.2022

3:00 PM - 3:30 PM	Introduction to apparatus for listening
3:30 PM – 4:00 PM	Demonstrating the ability & attention to use the headphones
4:00 PM – 4:30 PM	A2 Listening practice to understand common vocabulary & expression
4:30 PM – 5:00 PM	Question & Answer session & rectification of problems identified.

25.03.2022

3:00 PM - 3:30 PM	Listening and Writing practice of comprehension - I
3:30 PM – 4:00 PM	Listening and Writing practice of comprehension - II
4:00 PM – 4:30 PM	Use of grammarly to check the sentence formation and re-writing
4:30 PM – 5:00 PM	Question & Answer session, Sharing the thoughts with the teacher/trainer

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Dr. V.K. KATIYAR
DEAN

(ACADEMIC & RESEARCH)
UNIVERSITY OF PATANJALI, HARIDWAR

V.K. Katiyar



DEVELOPMENT OF RESUME

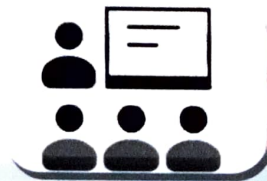
Date : 28/03/2022 to 29/03/2022

Time : 3pm to 5 pm

Place : Computer Laboratory,
Second Floor, Prachya Vidya Samkaye,
University of Patanjali,
Haridwar, Uttarakhand

Open for Masters 1st & 2nd Year

- *Construction of Resume & CV*
- *Writing Skills of Internship programme*
- *Use of Virtual Knowledge System*





DEVELOPMENT OF RESUME

28.03.2022

3:00 PM - 3:30 PM	Understanding objective of having a good resume
3:30 PM – 4:00 PM	Identification of core competencies area of self <ul style="list-style-type: none">○ Experience○ Skills○ Activities Achievements
4:00 PM – 4:30 PM	Forming a preliminary template for resume
4:30 PM – 5:00 PM	Enhancing the style of writing a resume using word tool

29.03.2022

3:00 PM - 3:30 PM	Skills to improve a covering letter
3:30 PM – 4:00 PM	Identification of potential employer for job perspectives
4:00 PM – 4:30 PM	Creating a resume with expertise & potential acquired
4:30 PM – 5:00 PM	Discussion & “Q” and “A” session related to the subject matter

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RESEARCH & APTITUDE SKILLS

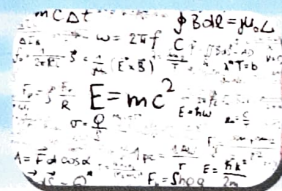
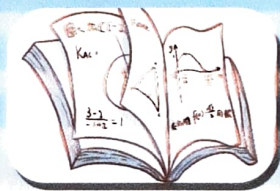
Date : 01/04/2022 to 02/04/2022

Time : 3pm to 5 pm

Place : Computer Laboratory,
Second Floor, Prachya Vidya Samkaye,
University of Patanjali,
Haridwar, Uttarakhand

Workshop Attractions

- Literature Survey through use of online database
- Data identification & filtration
- Report writing skills



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RESEARCH & APTITUDE SKILLS

01.04.2022

3:00 PM - 3:30 PM	Identification of online databases like Google Scholar, PubMed, Science Direct
3:30 PM - 4:00 PM	Use of each database to extract the information regarding interest area
4:00 PM - 4:30 PM	Identification of keywords to be searched for literature survey
4:30 PM - 5:00 PM	Creating a model in MS-Excel & transferring the searched data

02.04.2022

3:00 PM - 3:30 PM	Enhancing the writing skills designed for research and aptitude skills
3:30 PM - 4:00 PM	Filtration of information from the Excel-data sheet for literature survey in the report
4:00 PM - 4:30 PM	Writing the report in comprehensive form using the referencing style
4:30 PM - 5:00 PM	“Q” and “A” session with the trainer/ teacher

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